



Job Title: Associate Director – Monitoring and Evaluation

Location: New Delhi

Ipas Development Foundation (IDF) has been working in India since 2001 to improve the sexual and reproductive health ecosystem in the country. In close collaboration with the national government and formal partnerships with state governments, we work in communities and with the public and private health systems to enhance access to sexual and reproductive health services, particularly comprehensive abortion care, and choice-based contraception.

Visit us at: www.ipasdevelopmentfoundation.org

Who are we looking for?

We are looking for a highly motivated professional with a post graduate degree in social sciences, public health, demographic studies or statistics and 10+ years of experience in monitoring and evaluation (M&E) roles in large multi-state projects with at least 2 years in a national or regional level responsibility for M&E. As the national head of M&E, the position will guide impact assessment of IDF programs, oversee program monitoring systems, and ensure timely analysis of data for programmatic decision-making and donor reporting. The position requires proven experience in delivering high-quality analytical outputs with quantitative research and program MIS design as core components. Experience in the reproductive health sector, representing the organization in external forums and familiarity with large datasets in the health sector such as HMIS and NFHS would be an advantage.

The role requires skills to manage large dataset (5k+) projects and analyze data to generate actionable insights for program implementation and advocacy. It calls for hands-on experience of performing various elements of the research cycle including design of research tools, developing data frameworks and structures, use of SPSS/STATA for data analysis and insight generation. Candidates with excellent verbal and written communication skills and a proven track record of working independently and driving project success will be well suited. The role requires a willingness to travel (up to 10%) to project areas.

What would you be expected to do?

The Associate Director – Monitoring and Evaluation will be responsible for leading and managing the M&E Unit, providing strategic direction and overseeing a team of 5-6 members to ensure high-quality outputs. Key responsibilities of the position include:

- Guide impact assessment of IDF programs, oversee program monitoring systems, and ensure timely analysis of data for programmatic decision-making and donor reporting.
- Guide and supervise research design, secondary data analysis, and preparation of evidence-based briefs and presentations on key topics.
- Ensure adherence to rigorous research and evaluation standards; stay abreast with global and national developments, ecosystem changes, and compliance requirements.
- Collaborate closely with program, strategy development and communications, and leadership teams to translate data and research into action-oriented insights and advocacy materials.
- Ensure visibility of IDF's impact in appropriate forums including external meetings, conferences, and publications as relevant.

What is it like working for IDF?

We are proud of our thriving work culture and strive to remain the best in terms of employee friendly policies, women friendly work environment, and opportunities for learning. We have been rated among India's Best NGOs to Work For by the Great Place to Work Institute since 2017 and have been recognized as a Social Impact Icon. We have also been placed thrice in the elite list of India's Great Mid -size Workplaces and recognized as India's Best Workplaces for Women three times in a row.

To apply:

Interested candidates with relevant experience may e-mail their CV, covering letter (along with current/ last-drawn salary and expected salary) to adme.idf@sectoraccess.co.in by January 31, 2026.

For further clarifications, please send your query on WhatsApp or SMS along with your name and contact number to our talent acquisition partner Sector Access at +91 77 039 82477 and they will respond on priority. Please note that only shortlisted candidates will be contacted.

Please note:

- IDF management reserves the right to modify the contents of this position description at any time.
- IDF is an Equal Opportunity Employer.
- IDF's recruitment and selection procedures reflect the organization's commitment to the safety and protection of children in the organization's programs. All employees & consultants are expected to uphold this commitment.
- IDF encourages applications from women and gender-diverse candidates.