

Scope of Work

Individual Consultant for Mapping Digital Health Interventions

About the Consultancy

Ipas Development Foundation (IDF) is seeking an individual consultant with experience of working with the government, particularly in the healthcare domain and with a sound understanding of digital health interventions launched by the national and state government. The consultant's primary responsibility will be to map digital health programs and interventions initiated by the state and central governments since the launch of the National Health Portal in 2014 (and any significant milestone prior to 2014 in digital health). The consultant will provide insights into the goals of these interventions, key stakeholders involved in their design and implementation, the target audience, utilization of these programs, and their current status. The final deliverables will include a detailed report, collated relevant policies and guidelines, and a presentation to the IDF team.

Responsibilities

1. Document all digital health programs and interventions launched by the state and central government since 2014 (and any significant milestone prior to 2014 in digital health), including those implemented through public-private partnerships.
2. Share how individual programs and interventions complement or overlap with each other, wherever applicable.
3. Collect and organize relevant policies and guidelines for each program or intervention.
4. Provide online links to resources, including those for program information, policies, guidelines, and nodal and implementing agencies.
5. Ensure the collected information is presented in a clear, concise, and easy-to-understand format for stakeholders.

Deliverables and Timelines

During this short-term consultancy of one month, the consultant will be expected to deliver the following:

S. No.	Deliverable	Timeline <i>(a day prior if it's a Saturday or a day later if it's a Sunday)</i>
1	Consultant finalizes the report structure in consultation with IDF and share a live document link	Day 4
2	Consultant checks in with IDF team to share progress (Medium TBD)	Day 8
4	Consultant checks in if needed by consultant/IDF (Medium TBD)	Day 14
5	Consultant shares the draft report and folder with compiled policies, guidelines, and links	Day 16
6	Consultant presents the report to IDF staff (Medium TBD)	Day 20
7	IDF shares feedback	Day 22
8	Consultant shares the final report for review and approval	Day 28

Ideal Consultant Profile

The ideal consultant for this assignment should:

1. Have an experience of working with the government
2. Have a sound understanding of digital health interventions launched by the government
3. Possess at least 7 years of experience in the healthcare sector
4. Be available to commit one month to the consultancy
5. Be available for a conversation/ in-person meeting when necessary

Application Process

Interested candidates should submit a brief proposal, including a financial proposal to idfprocurement@ipas.org by November 27, 2024