ABOUT THE ORGANIZATION
Ipas Development Foundation (IDF) works to increase women’s ability to exercise their sexual and reproductive rights, especially the right to safe abortion and contraceptive services. IDF seeks to eliminate unsafe abortion and the resulting deaths and injuries and to expand women’s access to contraception, comprehensive abortion care and related reproductive health information and care. Towards this, IDF works in strengthening training systems, service delivery of comprehensive contraception and abortion care, and access to these services within the public health system, with the aim of making a positive impact on the health of women in India. IDF’s program currently spans 12 states to include the states of Assam, Bihar, Chhattisgarh, Jharkhand, Karnataka, Madhya Pradesh, Maharashtra, Meghalaya, Odisha, Rajasthan, Uttar Pradesh, and West Bengal.

Ipas Development Foundation (IDF) has been rated among “India’s top 10 NGOs to Work for” by Great Place to Work® Institute. This recognition is a testament of the organization’s high-trust, high-performance work culture.

OVERVIEW OF THE POSITION
IDF seeks to hire Nursing Trainer to be based in Garhwa, Jharkhand. The position reports to the Manager-Programs in the state, and will be a part of a Mobile Training Team for conducting on-site Comprehensive Contraceptive Care (CCC) training focusing on Intra-Uterine Contraceptive Device (IUCD), Postpartum Intra-Uterine Contraceptive Device (PPIUCD), Post Abortion Intra-Uterine Contraceptive Device (PAIUCD) and other new contraceptive methods like MPA. The training is conducted for eligible providers in the facilities at district and sub-district level. In addition, the position will be responsible for providing ongoing mentoring support to trained providers.

ROLES AND RESPONSIBILITIES
The responsibilities of the Nursing Trainer will include the following:

Trainings:
- Develop the operational plan for the region with the support of the Program Officer and Program Manager
- Coordinate and conduct structured on-site trainings for the eligible providers in the facility.
- Coordinate and conduct refresher trainings on MPA and Centchroman in identified districts.

Post-training Support:
- Provide on-site post training and clinical mentoring support to the trained providers and ensure high quality service delivery.
- Provide orientation to Community Intermediaries/Auxiliary Nurse Midwives (ANMs) for improving awareness about family planning/IUCD, counselling for PPIUCD and PAIUCD.
- Analyse site and provider performance data for identification of specific needs and provide support accordingly.
- Ensure correct and complete documentation after every post-training visit and timely submission to supervisor.

Data Entry:
- Collect data from the sites and review performance of facilities. Discuss at site level any data entry related problems and inform supervisor for remedial action.
- Review the Health Service Provider (HSP) performance data of allotted sites, share the findings with team and ensure relevant actions are taken to improve HSP performance.
**Equipment and Model Management:**
- Ensure upkeep and maintenance of materials and equipment issued to the MTT.

Carry out any other duties as needed within the scope of this position and provide any other programmatic assistance, as may be required.

**QUALIFICATION AND EXPERIENCE**
Candidates suitable for the position:

- Degree in Bachelor of Science in Nursing or Bachelor of Science in Nursing (post basic) or General Nursing & Midwifery or Master of Science in Nursing with a major in midwifery.
- A minimum of 1-3 years’ experience of working on reproductive health, preferably in the area of family planning/midwifery. Freshers may also apply.
- Prior experience of working with international and national level NGOs, health departments and public health facilities.
- Prior experience of conducting classroom and skill training, Intra-Uterine Contraceptive Device (IUCD) training will be preferred.
- Ability to strategically plan and work in a team.
- Ability to read, write and speak in English and Hindi.
- Ability to travel 70% of the time to district/sub-district/block level program areas.
- Relevant experience of working in Jharkhand.

**TO APPLY**
Interested candidates with relevant experience may e-mail their CV, covering letter (along with current/last drawn salary and expected salary) to idf.ntj@sectoraccess.org by June 22, 2020.

**Your CV must be accompanied with:**
- Cover letter justifying suitability for the position – role fitment based on present & past work experience and your preferred location(s).
- Current/last drawn compensation & expected compensation.
- CVS WITHOUT COVER LETTERS AND COMPENSATION DETAILS WILL NOT BE CONSIDERED.

**Please note:**
- IDF management reserves the right to modify the contents of this position description at any time.
- IDF is an Equal Opportunity Employer.
- Women candidates are encouraged to apply.
- Only shortlisted candidates will be contacted.

For further clarifications, please contact Sector Access at +91 93 190 87520 between 10:00 am to 5:00 pm on weekdays.