

## **NURSING–TRAINER, NAGAON, ASSAM**

### **ABOUT THE ORGANIZATION**

Ipas Development Foundation (IDF) works to increase women's ability to exercise their sexual and reproductive rights, especially the right to safe abortion and contraceptive services. IDF seeks to eliminate unsafe abortion and the resulting deaths and injuries and to expand women's access to contraception, comprehensive abortion care and related reproductive health information and care. Towards this, IDF works in strengthening training systems, service delivery of comprehensive contraception and abortion care, and access to these services within the public health system, with the aim of making a positive impact on the health of women in India. IDF's program currently spans 12 states to include the states of Assam, Bihar, Chhattisgarh, Jharkhand, Karnataka, Madhya Pradesh, Maharashtra, Meghalaya, Odisha, Rajasthan, Uttar Pradesh, and West Bengal.

*Ipas Development Foundation (IDF) has been rated among "India's top 10 NGOs to Work for" by Great Place to Work® Institute. This recognition is a testament of the organization's high-trust, high-performance work culture.*

### **OVERVIEW OF THE POSITION**

IDF seeks to hire a Nursing –Trainer, to be based out of Nagaon, Assam. The position reports to the Assistant Manager-Programs (AMP), Nagaon and will be a part of the Mobile Training Team (MTT), responsible for supporting the Medical Officer-Training (MO-T) for conducting on-site Comprehensive Contraceptive Care (CCC) training focusing on Intra-Uterine Contraceptive Device (IUCD), Postpartum Intra-Uterine Contraceptive Device (PPIUCD), and Post Abortion Intra-Uterine Contraceptive Device (PAIUCD) for eligible providers in the facilities at district and sub-district level. In addition, the Nursing –Trainer will be responsible for providing ongoing mentoring support to trained providers.

### **ROLES AND RESPONSIBILITIES**

The responsibilities of the Nursing–Trainer will include the following:

- Demonstrate use of different checklists during the training, infection prevention and waste management at the site and motivate trained providers to implement the same.
- Strengthen recording of contraceptive and abortion care services at the intervention sites.
- Orient staff and other counselors in the intervention facilities on women's rights with respect to family planning services and address misconceptions.
- Conduct pre- and post-training assessment for the trainees and collect feedback. Prepare reports based on analysis and share with Manager-Programs and Director-Programs.
- Ensure upkeep and maintenance of materials and equipment issued for the training.
- Support the MTT in adopting innovative training methodology to increase its effectiveness.
- Work with other members of the MTT to develop a quarterly work plan to identify intervention sites and trained providers requiring additional training and support.
- Provide on-site post training and clinical mentoring support to the trained providers and ensure high quality service delivery.
- Support the MTT in collection of baseline information of the facilities, enrollment of trained providers in Unnati network and collection of data from intervention sites.
- Document support visits conducted and actions taken and update the AMP and other members of the MTT.

- In consultation with the facility-in-charge and trained providers, identify challenges and areas for performance improvement at the facility regarding high quality contraceptive services to the clients.
- Support the MO-T and other IDF staff to conduct audits of the facility to ensure quality, choice and right based services to women.
- Carry out any other duties as needed within the scope of this position and provide any other programmatic assistance, as may be required.

### **QUALIFICATION AND EXPERIENCE**

Candidates suitable for the position:

- Degree in Bachelor of Science in Nursing or Bachelor of Science in Nursing (post basic) or General Nursing & Midwifery or Master of Science in Nursing with a major in midwifery.
- A minimum of 1-3 years' experience of working on reproductive health, preferably in the area of family planning/midwifery. Freshers may also apply.
- Prior experience of working with international and national level NGOs, health departments and public health facilities.
- Prior experience of conducting class room and skill training, Intra-Uterine Contraceptive Device (IUCD) training will be preferred.
- Ability to strategically plan and work in a team.
- Ability to read, write and speak Assamese is a must along with a working knowledge of English and Hindi.
- Ability to travel 70% of the time to district/sub-district/block level program areas.
- Relevant experience from any part of India with a willingness to relocate to Assam.

### **TO APPLY**

Interested candidates with relevant experience may e-mail their CV, covering letter (along with current/ last drawn salary and expected salary) to [idf.ntam@sectoraccess.org](mailto:idf.ntam@sectoraccess.org) by January 30, 2018.

### **Your CV must be accompanied with:**

- Cover letter justifying suitability for the position – role fitment based on present & past work experience.
- Current/last drawn compensation & expected compensation.
- CVS WITHOUT COVER LETTERS AND COMPENSATION DETAILS WILL NOT BE CONSIDERED.

### **Please note:**

- IDF management reserves the right to modify the contents of this position description at any time.
- IDF is an Equal Opportunity Employer.
- Women candidates are encouraged to apply.
- Only shortlisted candidates will be contacted.

For further clarifications, please contact Sector Access at 011 – 46860000 between 10:00 am to 7:00 pm on weekdays.