



POSITION ANNOUNCEMENT FOR

MEDICAL OFFICER - TRAINING, UJJAIN, MADHYA PRADESH

ABOUT THE ORGANIZATION

Ipas Development Foundation (IDF) works to increase women's ability to exercise their sexual and reproductive rights, especially the right to safe abortion and contraceptive services. IDF seeks to eliminate unsafe abortion and the resulting deaths and injuries and to expand women's access to contraception, comprehensive abortion care and related reproductive health information and care. Towards this, IDF works in strengthening training systems, service delivery of comprehensive contraception and abortion care, and access to these services within the public health system, with the aim of making a positive impact on the health of women in India. IDF's program currently spans 12 states to include the states of Assam, Bihar, Chhattisgarh, Jharkhand, Karnataka, Madhya Pradesh, Maharashtra, Meghalaya, Odisha, Rajasthan, Uttar Pradesh, and West Bengal.

Ipas Development Foundation (IDF) has been rated among "India's top 10 NGOs to Work for" by Great Place to Work® Institute. This recognition is a testament of the organization's high-trust, high-performance work culture.

OVERVIEW OF POSITION

The Medical Officer-Training position is based at Ujjain, Madhya Pradesh and reports to the Assistant Manager – Programs (APM). The position is responsible to ensure availability of Comprehensive Contraceptive Care (CCC), Comprehensive Abortion Care (CAC) and Post Abortion Care (PAC) services at facilities covered by the Comprehensive Contraceptive Care intervention. The position will be responsible to work as a member of a mobile training team (MTT) for pre-training gap analysis, conducting trainings, enrollment of health service providers (HSPs) and post-training follow up to ensure quality service delivery, monitor performance of trained HSPs and conduct follow-up trainings as may be required.

ROLES AND RESPONSIBILITIES

The responsibilities of the Medical Officer – Training, will include the following:

- Carry out pre- training visits to new sites and conduct gap identification/analysis on Intrauterine Contraceptive Device (IUCD) and CAC related services and practices.
- Work as a team with the Nursing Trainer (NT) and other team members to ably conduct structured on-site trainings (Original, Group and Modified) at selected sites for the eligible providers.
- Conduct and manage all trainings as per agenda and protocol.
- Collect, prepare and submit training reports and other training related documents to APM.
- Provide on-site post training program and clinical mentoring support to the trained providers to enable improvement in quality IUCD services. Fill post training support forms, share findings with team and submit filled forms to APM.

- Conduct and support NT in the 2-day trainings on counselling, Infection Prevention (IP) and Post-abortion Family Planning (PAFP) and any other need based trainings to trained HSPs at the time of post training visit.
- Ensure availability of CAC and PAC services in all CCC facilities by listing CAC trained providers, gap identification, enlisting for training and post training follow up.
- Provide data entry support to facility and collect data from facility.
- Timely review the HSP performance data, share the findings with team and ensure relevant actions are taken to improve HSP performance.
- Conduct at periodic intervals technical sessions and updates for the MTT members.
- Any other work as may be assigned, pertaining to the skills possessed by the candidate.

QUALIFICATION AND EXPERIENCE

Candidates suitable for the position:

- Graduate degree in MBBS or Post Graduate degree or Diploma in Obstetrics and Gynaecology, Preventive and Social Medicine.
- A minimum of 2-3 years' experience of working on Reproductive Health, preferably in Family Planning.
- Prior experience of working with international and national level NGOs, Health Departments and Public Health facilities.
- Prior experience in IUCD training will be preferred.
- Ability to strategically plan and work in a team.
- Ability to read, write and speak in English and Hindi.
- Ability to travel 70% of the time to village and block level program areas.

TO APPLY

Interested candidates with relevant experience may e-mail their CV, covering letter (along with current/last drawn salary and expected salary) to idf.mou@sectoraccess.org by June 2, 2019.

Your CV must be accompanied with:

- Cover letter justifying suitability for the position – role fitment based on present & past work experience.
- Current/last drawn compensation & expected compensation.
- *CVS WITHOUT COVER LETTERS AND COMPENSATION DETAILS WILL NOT BE CONSIDERED.*

Please note:

- *IDF management reserves the right to modify the contents of this position description at any time.*
- *IDF is an Equal Opportunity Employer.*
- *Women candidates are encouraged to apply.*
- *Only shortlisted candidates will be contacted.*

For further clarifications, please contact Sector Access at 011 – 46860000 between 10:00 AM to 5:00 PM on weekdays.